



Pasadena Unified School District (PUSD)
CITIZENS' OVERSIGHT COMMITTEE (COC) MEETING
Minutes of Meeting held on August 26, 2020

Meeting was held remotely with Google Meet

- I. Meeting called to order 6:37pm
 - a. Present: John Robinson, Amelia Bradford, Eliza Jane Whitman, Kim Kenne, Miguel Perez, Leonard Hernandez, Dr. Barnes and Judy McKinley.
- II. Public comments
 - a. none
- III. Approval of July 2020 meeting minutes
 - a. Approved unanimously
- IV. Review of TT related Board Reports
 - a. None this month
- V. Board of Education COC Liaison Report
 - a. Kim Kenne reviewed topics to be discussed during the board meeting on 8/27/20 including being updated on the plans for the PHS Identity project. \$2M was approved in March 2018 to create a front door and landscaping. When the bids were received, they were all rejected because the bids came in much higher than was originally budgeted. This project is potentially being re-scoped to a level that's within the original budget. Questions Kim Kenne has regarding other projects include:
 - i. Was the district reimbursed by the city for the John Muir field restroom?
 - ii. Will the Blair ADA field accessibility be proceeding?
 - iii. Requesting more information on the Blair elevator that is being upgraded. The estimate of this expense is \$60-80k.
 - iv. Any remaining lawsuits
 - v. Modifications to Madison due to Special Education relocation
 - vi. Artificial Turf replacement for two schools.
 - b. The PHS chiller project is now fully funded.
 - c. The claim from Nazerian was approved to settle at \$688k during the July board meeting.
 - d. As a follow up to July's meeting, the insurance was not renewed at Norma Coombs.

- e. As a follow up to July's meeting, the expense at Burbank Elementary was to repair under the portables removed and not related to the charter school's usage of the facility.
- f. Budget status report is now more closely reconciled with People Soft and Account Ability.
- g. The new bond (Measure O) is going on the ballot in November. The tech plan and master facilities plan will not be discussed during the board meeting tomorrow. Once the facilities needs assessments are completed by the school principals, union trades, facilities staff and three architects, they will be shared with the public. Ballots will go out October 5th. Public town hall is being considered by mid-September. The total bond amount is \$516M with \$60M being short term technology bonds and the remainder being for longer term bonds for capital improvement projects.

VI. Facilities Reports

- a. Consolidated Budget Status by Fund –central facilities budget has increased. Is this due to the interest income being added to the budget? It's an increase of \$550k.
- b. Reviewed facilities Construction Status Report. There is a question about where the budget is coming from for the Blair elevator. This project was not discussed last month and it is the opinion of the COC that Facilities staff needs to be transparent about these expenditures. The project is under the threshold of \$95k so the staff is able to request bids from 3 Contractors without an Request for Proposal process. No architect or DSA would be required due the budget threshold. Facilities staff feel there is MTT money in the Blair account to fund this project. Kim Kenne confirms that the board should be involved in determining where the funds will be spent because the expenditure at Blair means another Tier 1 or Tier 2 priority project is not being funded. [The COC has asked for transparency.](#)
- c. Projects listed on the Construction Status Report with funding that has not been determined will include a "funding TBD" within the "progress" column.
- d. On the Construction Status report change the project number for PHS Modernization Phase II from 95075.0 to 95119
- e. The COC request the funding breakdown on the Blair Track and Field between the Developer Fees and Measure TT funds. [Facilities staff said they would follow up with this information.](#)
- f. Reviewed pictures of Facilities Department Partial Active Projects.
- g. Facilities staff indicated the further meetings would be moving from the Google Meet to WebEx on-line format.

VII. Next Meeting date: September 23th 6:30pm

VIII. Adjournment 7:52 pm